

# **SOUTHWESTERN YACHT CLUB SAIL FLEET ORGANIZATION AND CHARTER**

As approved by SOUTHWESTERN YACHT CLUB BOARD OF DIRECTORS \_\_\_\_\_  
2011.

The name of this organization shall be THE SOUTHWESTERN YACHT CLUB SAIL FLEET and hereinafter shall be referred to as SAIL FLEET.

PRIORITY: In the event of conflict between the SAIL FLEET By-Laws and Rules, and the Southwestern Yacht Club Articles of Incorporation of Bylaws, the Southwestern Yacht Club Articles of Incorporation and Bylaws shall prevail.

## **ARTICLE I: Organization**

A. Membership of SAIL FLEET consists of any Flag, Regular, or Competition Member of SOUTHWESTERN YACHT CLUB who has paid annual dues to SAIL FLEET in an amount set by the SAIL FLEET BOARD.

B. The BOARD OF DIRECTORS OF SAIL FLEET hereinafter called SAIL FLEET BOARD shall consist of eleven members, elected in October, three of whom will be approved by the SOUTHWESTERN YACHT CLUB BOARD OF DIRECTORS. These consist of SAIL FLEET CAPTAIN, ASSISTANT SAIL FLEET CAPTAIN AND RACE MANAGEMENT CHAIR. Liaison position on the BOARD will be appointed by the SWYC BOARD OF DIRECTORS.

C. Classification of officers of the SAIL FLEET BOARD is provided in Articles III and IV of this document. Duties of Officers of the SAIL FLEET BOARD are provided in Article VI of this document.

## **ARTICLE II: Purpose and Objectives of SAIL FLEET**

A. To inspire a love of the sea and its lore and encourage proficiency in seamanship and yacht racing among all members of Southwestern Yacht Club.

B. To promote participation of Club members sailing events at various levels of Club, inter-club, Southern California, National and International competition including match racing.

C. To provide assistance, as resources allow, to any SWYC Member, or group of members aspiring to compete, officiate or otherwise represent Southwestern Yacht Club at the levels of competition noted in Section B above.

D. Coordinate with and provide assistance to the SWYC Junior Program in the belief that discipline and charter building are products of that Program's skill development. It is intended that the Program's mission advances the potential for young people's success in life.

E. Conduct Meetings:

1. The SAIL FLEET BOARD will sponsor monthly meetings for Sail Fleet membership on a schedule set by the Board. These meetings are intended as a forum for information and entertainment on sailing, racing, travel, adventure and other appropriate subjects.

2. All SWYC members and the local sailing community are invited to these meetings in the spirit of good fellowship.

3. The December Membership Meeting will be an awards dinner where particular achievements in competition and other contributions to the sport of sailing are recognized and rewarded. Recipients of this recognition will be members of Southwestern Yacht Club who, in the opinion of the SAIL FLEET BOARD and Southwestern Handicap Fleet provided the finest representation of Southwestern Yacht Club.

4. The SAIL FLEET BOARD will hold monthly meetings of that Board for purposes of conducting Sail Fleet business and considering questions and issues coming before the Board.

### ARTICLE III: Officers of the SAIL FLEET BOARD

A. SAIL FLEET BOARD shall be elected by Sail Fleet General Membership and approved by the SWYC Board of Directors:

Board

1. Sail Fleet Captain
2. Assistant Sail Fleet Captain, will be Liaison for the Junior Advisory
3. Race Management Chair
4. Past Sail Fleet Captain
5. Southwest Handicap Fleet Captain
6. Protest Committee Chair
7. PHRF Liaison
8. Treasurer
9. Recording Secretary
10. Program Officer
11. Membership Officer

The Fleet Captain from the previous year shall continue to serve on the SAIL FLEET BOARD.

ARTICLE IV: Terms of Office

A. Each Board Member shall serve a term of one year. The period of service shall be the calendar year commencing 1 January.

ARTICLE V: Voting Privileges

A. Each Board Member of SF BOARD represents one vote on issues and questions coming before the BOARD. The Fleet Captain will cast the deciding vote in case of a tie among the other Officers.

B. SF BOARD Officers, as delineated in Article IV and Article V, may designate other Sail Fleet Members as assistants. These designates are encouraged to participate at SF BOARD meetings as non-voting contributors.

C. Issues and questions coming before the SF BOARD requiring a vote can only be decided with a quorum of voting members.

ARTICLE VI: Duties of SAIL FLEET BOARD

A. The Fleet Captain shall:

1. Preside at all SAIL FLEET BOARD meetings and Sail Fleet General Membership Meetings. Assure such meetings are conducted with decorum and in compliance with the provisions of this document and the SWYC By-Laws.

2. Represent Sail Fleet at all functions when required or requested.

3. Perform all other duties that may be directed by the SWYC Board of Directors or Sail Fleet Membership.

B. The Assistant Sail Fleet Captain shall:

1. Assist the Fleet Captain in performance of the above noted duties.

2. Assume responsibilities of the Fleet Captain in his or her absence or vacancy of office.

3. Recruit regatta Chairpersons for each interclub event sponsored by SWYC. Assist and monitor the progress of each regatta and assure schedules, entries, fees assessment and other details meet the requirements of U.S. Sailing, the national sanctioning body for yacht racing.

4. Appoint a Committee, with Chair, to plan and host an annual Club wide social event, to be known as the SAIL FLEET BUFFALO ROAST. This event will be coordinated with the SF BOARD and the SWYC Junior Advisory Board.

C. The Past Fleet Captain shall:

1. Based on experience, provide assistance to the Fleet Captain and Officers of the SF BOARD.

2. Serve as liaison to other committees, activities, or groups as directed by the Fleet Captain.

D. The Race Management Chair shall:

1. Provide up to date information on the planning and execution of regattas and other events of interclub competition engaged under the auspices of SWYC. And interface with SAIL FLEET BOARD through this position.

2. Assure the SF BOARD under the auspices for SWYC that supports of all functions are in place for each event.

This support would include procuring a committee boat, volunteers for race committee as necessary, a scorer and a PRO.

E. Protest Chair shall:

1. Assure a cadre of qualified Hearing Officer is available from which an adequate number to hear protests can be assembled. This will be accomplished before the fact for any regatta held under the auspices of SWYC.

F. The PHRF Representative shall:

1. Represent the best interest of SWYC to the San Diego area Performance Handicap Racing Fleet.
2. Further the interest of SWYC members, vessels, and the fleets of vessels on questions and issues of yacht performance ratings.
3. Represents SWYC on questions and issues related to regatta schedules and venues.

G. The Treasurer shall:

1. Monitor, analyze, and report to the SF BOARD on the status of funds available to Sail Fleet.
2. Execute financial management of Sail Fleet funds per Article VIII of this document.

H. The Recording Secretary shall:

1. Record, prepare and promptly distribute the Minutes of each SF BOARD meeting and each Sail Fleet General Membership Meeting when Administrative Officers are nominated and elected per Article IX of this document.
2. Direct all correspondence and notices pertaining to Sail Fleet.

I. The Program Officer shall:

1. Recruit and plan speakers and presenters of programs for each planned Sail Fleet General Membership Meeting per parameters of Article II, Section E, subsection 1 of this document.
2. Attend to publicity, advertisement and other notices of planned programs.
3. Coordinate with the SWYC Catering Manager for food service, visual aids and other logistical support for each program.

J. The Membership Officer shall:

1. Promote membership in Sail Fleet among all members and prospective members of SWYC.
2. Maintain a roster of all Sail Fleet Members and assure all dues are current.
3. Coordinate with Club Accounting Personnel for billing of dues to Sail Fleet Members.

K. It shall be the further duty of each Officer named in this Article to facilitate information exchange on their respective function on the SF BOARD with other members of that BOARD.

#### ARTICLE VII: Liaison to Sail Fleet SF BOARD

A. The SWYC Board of Directors will designate a member of that Board to provide liaison to SF BOARD to facilitate information exchange between the two BOARDS.

B. Any standing Committee, Activity Committee, or other recognized organization of SWYC, with interests in activities of Sail Fleet may provide a representation for purposes of liaison with Sail Fleet.

C. Liaisons to Sail Fleet are encouraged to participate in discussion on questions and issues coming before the SF BOARD in the interest of their respective organization. These liaison positions are excluded from voting privileges.

#### ARTICLE VIII: Finances

A. Sail Fleet funds its activities from two separate sources:

1. Sail Fleet BUDGET- an amount allocated annually by SWYC through its Finance Committee. This amount is intended to fund activities sponsored by Sail Fleet and is in response submitted budget requests.

2. Sail Fleet INCOME- Funds raised separately by Sail Fleet through fleet membership dues and income derived through fund raising functions and events.

B. Management of these financial resources is the responsibility of the Fleet Treasurer.

1. The Treasurer shall provide a review of expenses and remaining balances of the noted funds for each SF BOARD meeting.

2. The Treasurer is authorized to sign checks and incur expense up to an amount of \$200.00. Obligations exceeding this amount must be co-signed by the Fleet Captain.

#### ARTICLE IX: Election of Officers

A. The September Sail Fleet Board Meeting shall include the nomination of Officers described in Sections III and IV of this document to serve the following calendar year.

B. Send nominations to SWYC Board of Directors by October 1st.

C. An election of SF BOARD OF DIRECTORS will be conducted at the December Sail Fleet General Meeting after a final call for nominations from the floor. Formal installation of elected Officers will be conducted at the Sail Fleet Awards Dinner in December.

#### ARTICLE X: Amendments

A. Amendments to this document may be proposed at any Sail Fleet General Membership meeting. The proposed amendment shall be promptly posted, published, or otherwise publicized to Sail Fleet Membership by the Recording Secretary.

B. A vote on the amendment will be taken at the next Sail Fleet General Membership Meeting after sufficient notification to the Membership, but not less than thirty (30) days following notification of the proposed amendment.