



Southwestern Yacht Club
Incident/Grounding Report

Incident Report

Date
Submitted _____ By _____

Briefly (one sentence) What happened?

When did it happen?

Where did it occur?

Who was involved?

Details:

Is follow up action needed?

Grounding Report

Date of grounding: _____ Time of grounding: _____

Where grounding occurred _____

Draft of Vessel: _____

Member Name: _____

Boat Name: _____

File: Copy in Office Incident or Grounding File
Copy to General Manager
Copy to BOD Secretary
Copy to Port Captain
Original to Member File